

# Old Town Spring Improvement District



P.O. Box 1952 \* Spring, Texas 77383 \* (281) 288-8177 \* oldtownspringshopping.com \* otsidtx@gmail.com

## Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

### ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on the **13<sup>th</sup> of June, Thursday** at 9:00 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

|                 |                           |
|-----------------|---------------------------|
| Seth Sanders    | Position 1-President      |
| Noel Eckberg    | Position 2-Director       |
| Dannette Mostyn | Position 3-Vice President |
| Kelly Speer     | Position 4-Treasurer      |
| Mike Rogers     | Position 5-Secretary      |

All of the above Board members were present. Also present were Elisabeth Meehan, Lana Williams, Clarence Williams, Adam Tabak and Sue Mallott.

#### 1. CALL MEETING TO ORDER.

The meeting was called to order at 9:02 am.

#### 2. TO RECEIVE PUBLIC COMMENT.

No comments.

#### 3. TO APPROVE MINUTES FROM PREVIOUS MEETING(S).

A motion was made by Dannette Mostyn to approve the minutes of the May 14 meeting as presented. The motion was seconded by Noel Eckberg. The motion carried.

#### 4. TO PAY THE DISTRICT'S BILLS.

Kelly Speer pointed out the bills were similar to the previous month with a higher than usual bill for legal fees. A motion was made by Kelly Speer to approve the bills for payment. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #1)

#### 5. TO RECEIVE THE BOOKKEEPER'S REPORT.

Kelly Speer stated the revenue for May was \$22,880.22 and the total in Wells Fargo was \$62,013.68. A motion was made by Kelly Speer to accept the Bookkeeper's report as presented. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #2)

6. TO RECEIVE THE INVESTMENT OFFICER'S REPORT.

Kelly Speer stated the interest in TexPool in May was \$318.93, making the total \$156,762.69. A motion was made by Kelly Speer to approve the Investment officer's report as presented. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #3)

7. TO APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT.

Mike Rogers asked about the exterior of the cabin. Seth Sanders stated he would find the wood for the maintenance staff to fix up the side walls.

Elisabeth Meehan stated the lawnmower had stopped working the day before today's meeting and was taken in for an estimate of more repairs and was told the cost would start at \$150-\$600 before taking the mower apart for a more specific estimate. Seth Sanders stated it had been repaired several times in the past year and was at least a decade old. A motion was made by Mike Rogers to budget up to \$3,000 for the purchase of a new mower. The motion was seconded by Noel Eckberg. The motion carried.

8. TO APPROVE BEAUTIFICATION PROJECTS WITHIN THE DISTRICT.

No action.

9. TO ENGAGE A MARKETING CONSULTANT FOR THE DISTRICT.

Seth Sanders stated he met with Tracee Evans from the Spring Fire Department who recommended two individuals. Seth Sanders stated he and Kelly Speer will meet with the two people to discuss marketing options. No action.

10. TO REVIEW AND APPROVE MARKETING EXPENDITURES FOR THE DISTRICT, INCLUDING THE PURCHASE OF RADIO, TV, PRINT, ONLINE AND SOCIAL MEDIA ADVERTISING.

No action.

11. TO DISCUSS THE ACQUISITION OF REAL PROPERTY FROM HARRIS COUNTY FOR CONSTRUCTION OF A NEW RESTROOM FACILITY ON MAIN STREET.

Landon Reed from Harris County was not present at this meeting. No action.

12. TO REVIEW AND APPROVE THE DESIGN AND CONSTRUCTION OF A RESTROOM FACILITY ON MAIN STREET.

Seth Sanders stated a meter was dropped for electricity. Seth Sanders added surveys of the area are different from previous surveys. A motion was made by Mike Rogers to hire a surveyor to accurately find the location of the easement. The motion was seconded by Noel Eckberg. The motion carried.

13. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE SOLICITATION OF CONTRACTORS FOR THE CONSTRUCTION OF THE RESTROOM FACILITY ON MAIN STREET.

No action.

14. TO REVIEW, DISCUSS AND TAKE ACTION ON PAYMENT AND FINANCING OPTIONS FOR THE CONSTRUCTION OF NEW RESTROOM FACILITIES.

No action.

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.

No Executive Session held.

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

18. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR SUBSEQUENT MEETINGS.

19. ADJOURNMENT.

The meeting adjourned at 9:21 am.

(SEAL)

---

Mike Rogers, Secretary

---

Prepared by Elisabeth Meehan  
OTSID Office Administrator

ATTACHMENTS:

1. May 2019/June 2019 Checks list
2. June 2019 Bookkeeper's report
3. June 2019 Investment Officer's report