

Old Town Spring Improvement District



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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on the **12th of September** at 9:00 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1-President
Noel Eckberg	Position 2-Director
Dannette Mostyn	Position 3-Vice President
Kelly Speer	Position 4-Treasurer
Mike Rogers	Position 5-Secretary

All of the above Board members except Kelly Speer were present. Quorum was established. Also in attendance were Jefferey Barcak, Scott Seifert, Elisabeth Meehan, Sue Mallott, Bryan Melton, Clarence Williams, Adam Tabak, Kathy Coward, Alvin McKnight, Gloria Williams, and Shirley Clayton.

1. CALL MEETING TO ORDER.

The meeting was called to order at 9:03 am.

2. TO RECEIVE PUBLIC COMMENT.

Sue Mallott asked for the contact of the creator of the Old Town Spring commercials to see about making a commercial for the Spring Historical Museum. Jefferey Barcak from Discovery Map asked to bring up the District's current advertisement in the map under item eleven in the meeting.

3. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE MINUTES FROM PREVIOUS MEETING(S).

A motion was made by Mike Rogers to accept the August minutes as presented. The motion was seconded by Dannette Mostyn. The motion carried.

4. TO REVIEW AND TAKE ACTION TO PAY THE DISTRICT'S BILLS.

A motion was made by Dannette Mostyn to accept and pay the District's bills. The motion was seconded by Mike Rogers. The motion carried (SEE ATTACHMENT #1)

5. TO RECEIVE AND APPROVE THE BOOKKEEPER'S REPORT.

A motion was made by Mike Rogers to accept the Bookkeeper's report as presented. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #2)

6. TO RECEIVE AND APPROVE THE INVESTMENT OFFICER'S REPORT.

Elisabeth Meehan stated the District received \$191 in TexPool. A motion was made by Mike Rogers to accept the Investment officer's report as presented. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #3)

7. TO REVIEW, DISCUSS AND TAKE ACTION ON REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT.

Seth Sanders stated the Board needs to discuss the District trees and museum trees at the next meeting. No action taken.

8. TO REVIEW, DISCUSS AND TAKE ACTION ON ELECTRIC RATES FROM ELECTRICITY BROKER FOR CURRENT STREETLIGHTS ACCOUNT.

The Board looked over the account options from Engie Electric for cheaper rates for the streetlights. Mike Rogers stated he didn't want to tie the next Board down for the longer 48 month plan. Seth Sanders stated the 36 month rate would be cheaper and less of a commitment. A motion was made by Mike Rogers to accept the 36 month rate from Engie Electric for the streetlights. The motion was seconded by Noel Eckberg. The motion carried.

9. TO REVIEW, DISCUSS AND TAKE ACTION ON BIDS FOR REPAIRS NEEDED FOR THE MUSEUM RESTROOM SIDEWALK AND PARKING LOT.

Item tabled.

10. TO REVIEW, DISCUSS AND TAKE ACTION ON THE DISTRICT'S INVOLVEMENT IN HOME FOR THE HOLIDAYS 2017.

Seth Sanders stated he and Mike Rogers met with the Home for the Holidays committee from the Spring Preservation League and developed a plan to bring back the carriage and other entertainment for this year's festival. Seth Sanders asked Gloria Williams the status of the carriage since the flood. Gloria Williams responded from the floor the carriage people had flooding and will send her possible dates later in the month. Dannette Mostyn stated she contacted four other possible carriages. Bryan Melton from the HFTH committee gave the Board a list of entertainment with costs. A motion was made by Mike Rogers to allocate up to \$15,000 for entertainment, a carriage, and non lighting decorations for Home for the Holidays 2017. The motion was seconded by Dannette Mostyn. The motion carried. A motion was made by Mike Rogers to approve up to \$7,000 to cover lighting the town during the festival. The motion was seconded by Noel Eckberg. The motion carried.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PURCHASE OF RADIO, TV OR PRINT ADVERTISING THROUGH DECEMBER 2017.

Jefferey Barcak asked the Board from the floor if it wanted to renew the 2017 Old Town Spring advertisement in the map for 2018. The rate would be \$1,952, the amount the District paid in 2017, and distributed in over 85 hotels. Seth Sanders asked for the renewal cut off date. Item tabled to the October meeting.

12. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PLANNING OF THE NEW RESTROOM BETWEEN SAM'S ANTIQUES AND PRINCESS BRIDAL.

Seth Sanders stated the District submitted paperwork to the County saying it wants to work with the League on the restroom and the League needs to send a similar letter to the County. No action taken.

13. TO REVIEW, DISCUSS AND TAKE ACTION ON PAYMENTS TO THE SPRING PRESERVATION LEAGUE FOR THE USE OR LEASE OF PRESERVATION PARK FOR 2017-2018 FISCAL YEAR.

Mike Rogers stated he would like to get this item settled at least through the end of the year, as the traditional role of the District has been to provide parking and restrooms. Mike Rogers added the District is working on moving forward on the contract with the League. A motion was made by Mike Rogers to pay the Spring Preservation League \$2,300 a month for the lease through December 2017. The motion was seconded by Noel Eckberg. Mike Rogers and Noel Eckberg voted aye. Dannette Mostyn voted nay. The motion carried.

14. EXECUTIVE SESSION, PURSUANT TO CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, TO DISCUSS LEGAL MATTERS DETERMINED BY DISTRICT COUNSEL WHICH PURSUANT TO THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS REQUIRES PRIVATE CONSULTATION WITH THE DISTRICT.

No Executive Session held.

15. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING TO TAKE PLACE ON OCTOBER 10, 2017.

- Purchase of radio, TV or print advertising, including the 2018 Discovery map
- New restroom between Sam's Antiques and Princess Bridal
- Contract with the Spring Preservation League regarding Lease payments
- HFTH 2017

16. ADJOURNMENT.

The meeting adjourned at 9:42 am

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. August/September Check Detail
4. September Bookkeeper's Report
5. September Investment Officer's Report